

Badger Building and Zoning Permit Application

Check Type of Application: Building Permit Conditional Use Permit
 Variance Zoning Amendment Home Business Subdivision

When do I need to make a Building and Zoning Application?

Building Permit – when constructing or moving any new structure, making interior or exterior alterations

Conditional Use Permit – when you intended use falls under a Conditional Use for the Zoning District of the property.

Variance – when your property use requires an exception to the requirements outlined in the Badger City Zoning Ordinance, including any use not specifically listed as a permitted use or a conditional use.

Zoning Amendment – when you would like to have your property and/or other property re-zoned from one zoning district to another.

Home Business – when you are running a business in your home which employs only family members (employing non-family members requires a conditional use permit).

Subdivision – when you dividing existing parcels of property.

APPLICANT INFORMATION (please print)

Name: _____ Telephone #: _____

Address: _____

Builder / Contractor (if known at time of application): _____

Application is for: new construction demolition moving
 alteration change in use

Proposed Use: _____

Dimensions: (l x w x h) _____ Estimated cost of project: \$ _____

Have all applicable floodplain, shoreland, septic system, wetland, and feedlot regulations been cleared?

YES NO

Signature of Applicant Date

Approvals Needed

City Council (signature) _____ (date)

Building Official (signature) _____ (date)

(Kevin Wiskow 463-2351)

Site Plan

The Building Official will check the box in front of all items that apply to your request. Information may be provided on this page or attached pages.

Site Plan

- Legal description and lot size of the proposed development.

- The location of, distance to, and size of adjoining boundary lines, drainage systems, roadways, public utilities, residential properties, lagoons, kennels, recreational areas, sensitive natural areas, racing facilities, feedlots, parking lots, principal buildings, accessory uses, storage areas, required buffers, existing improvements and easements.

- Soil information.

- Plans for sanitary sewage disposal and surface drainage.

- Location and size of access to streets.

- Landscaping and elevation plans.

- Stages and timing of development program.

- Subdivision according to Article XIV (as amended) subdivision of the Badger Zoning Ordinance.

- Such other information as may be requested by the governing body. (Items may include drawings, engineering reports, land surveys, etc.)
Building Official should list below:

Building Official – Kevin Wiskow: 463-5351
Council Members: James Rinde: 528-2633; Joe Burian: 528-3831;
Sissy Dunrud: 528-3262; Jason Keller: 528-4331; Marsha Yates: 528-4857.
Public Works: Stacey Lockhart 469-1637

Building Permit Procedures

1. PERMIT APPLICATION

- Address / location
- Owner
- Builder / Permittee
- Use of Building
- Set of Plans (small projects may be oral with building official)
- Certification of Survey (may be requested if boundaries are uncertain)

2. FEES

- Building Permit (minimum) \$ 25.00
- Conditional Use Permit \$ 20.00
- Variance \$ 25.00
- Zoning Amendment \$ 50.00
- Subdivision \$100.00
- Building Inspection Fee \$0.0025 of valuation
- State Surcharge \$0.0005 of valuation

3. INSPECTIONS

After permit is signed by Building Official, IT IS THE PERMITEE'S RESPONSIBILITY TO REQUEST IN ADVANCE THE FOLLOWING INSPECTIONS:

- Reinforcing steel and structural framework must be approved by the Building Official BEFORE covering.
- Foundation inspection.
- Concrete slab or under-floor inspection.
- Frame inspection.
- Insulation inspection.
- Lath and/or gypsum board inspection when part of a structure or fire-related assembly.
- Manufactured home setup inspection (MSBC 1350.2100).
- Re-roofing inspection at completion of work (UBC Appendix 1515.2.2).
- Final inspection.
- Special inspections as required by UBC Chapter 17 (special inspections specified by the engineer of record to be approved by the Building Official may include but are not limited to soils, concrete, welding, high-strength bolting, spray-applied fireproofing and pilings).
- Other inspections as required by the Building Official to verify compliance with the building code and other laws which are enforced by the code enforcement agency.

The Building Official is responsible to determine which inspections are necessary for all construction activity regulated by the code. Other codes may have additional inspection requirements.

4. CONTACT PERSON

Please contact Building Official AT LEAST ONE WORK DAY IN ADVANCE for highlighted inspections. Kevin Wiskow – 463-2351

**Specification for Application
Manufactured Home Placement in the City of Badger**

**General Information
City of Badger's Zoning Ordinance**

Article V. GR-General Residential District

Section 3. Uses Requiring Conditional Use Permits

2) Single family dwellings with 750 square feet of gross floor space per dwelling unit and 12 feet wide at the narrowest point.

Section 4. Performance Standards for All Residential Districts

B. Minimum Dwelling Size

1) Single family and two family dwellings located in all Residential Districts shall provide 950 square feet of gross floor area per dwelling unit, shall be 20 feet wide at the narrowest point, and shall be affixed to a permanent foundation as defined with a Conditional Use Permit.

2. Single Family and two family dwellings may provide 750 square feet of gross floor area per dwelling unit and may be 12 feet wide per dwelling unit at the narrowest point with a Conditional Use Permit.

ALL persons moving a manufactured home into or out of (including those manufactured homes that will be placed in mobile home parks) of the City of Badger MUST apply for building permit as per the Zoning Ordinance.

ANY mobile home court owner or ANY person moving a manufactured home into a manufactured home into a mobile home park MUST apply for city water / sewer service.

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building of speculation or for resale and that the house for which I am applying for this permit, located at _____, is the first residential structure I have built or improved in the past twelve (12) months. I also acknowledged that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statute §514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota law, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

Signature of Homeowner

Date

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division at (612) 296-2594, or toll-free at (800) 657-3602.